



## Head of Production

Wildflame is one of the leading factual indies working from its base in Cardiff. As a true indie, the company has grown a strong reputation for delivering a wide and exciting range of productions for broadcasters in the UK and internationally. As the winner of **Broadcast's Best Place to Work 2022** and **Broadcast's Best Multi-Channel Programme 2023**, Wildflame is now looking to move to the next stage of its development.

Our current Director of Production and Business Affairs is retiring in 2023. This has created the opportunity for us to appoint a new HOP who will be central to our future plans and will become a member of the senior leadership team.

You will need to have considerable production experience and be across all of the latest production models and technical protocols. You will have extensive knowledge of production talent; project management; budgeting; broadcaster contracts and you will be the main point of contact for all our business, commissioning processes and talent deals.

Alongside the core HOP functions, we are seeking someone who has real flair and commercial acumen to work alongside the CEO to create new funding models and be focused on the emerging commercial opportunities with the UK and internationally. We are looking for someone with confidence, willing to be 'front of house' to represent the company when required in various industry focused events as they arise.

We need a professional who can work at pace to help secure our commissions and collaborate closely with all our stake holders with a positive and can-do attitude. This is a demanding and challenging role, but it will be hugely rewarding for a person who wants to work at the highest level in factual production and grow their own career.

Wildflame is renowned for looking after its staff and for the honest and fair way that we do business. HOP will need to champion our values across the business and become a catalyst in our pursuit of excellence. Crucially, the new HOP will be required to support the creative, inclusive culture that we have been creating since the company was founded in 2015.

## **Location: Cardiff, Wales**

Role: Head of Production, Wildflame

Employment status: Continuing Contract (Staff)

Employment band: Senior Manager 1 (SM1)

Remuneration: To be discussed (dependent on experience)

Benefits: A comprehensive range of benefits include: health insurance; flexible working; additional holiday entitlement; access to the SM1 incentive scheme.

Applications are now being considered for this new role.

**Closing date : 21<sup>st</sup> July 2023**

Short-listed candidates will be invited to attend interview in the week of the **7<sup>th</sup> August**.

We would like the new **Head of Production** to start at Wildflame in September/October 2023, but we will aim to be flexible depending on circumstances and commitments.

If you'd like further information about this role then please contact Wildflame's CEO, Paul Islwyn Thomas to arrange an informal chat - [paul@wildflameproductions.com](mailto:paul@wildflameproductions.com)

**June 26<sup>th</sup> 2023**